



## **March 12, 2020 – message to staff**

### **Voicemail:**

Hello, Everett Public Schools Staff

Thank you for your flexibility and patience as we respond daily to changes related to the Coronavirus. We have a few more details following yesterday's announcement.

The one major change is that today Governor Inslee made it a requirement that schools will be closed until April 24. Therefore the new timeline is:

Starting Monday, March 16, Everett Public Schools will be closed through Friday, April 24. School will resume on Monday, April 27.

Please check your district email for more detailed information. Attached to the email is the letter being sent to school families.

### **Email (with letter that went to families attached):**

Everett Public Schools Staff,

Thank you for your flexibility and patience as we respond daily to changes related to the Coronavirus. It is important to remember through these turbulent times, as always, we are in the business of people. It is important to take care of yourself, your families and each other. Have extra grace and patience as we work through ongoing changes.

We have a few more details following yesterday's announcement. Not every question will be answered here, but there will be additional information sent tomorrow and in the following days as details are worked out.

The one major change is today Governor Inslee made it a requirement schools be closed until April 24. Therefore the new timeline is:

**Everett Public Schools will be closed Monday, March 16, through Friday, April 24.** School will resume on Monday, April 27.

In addition to ensuring our students are taken care of, we also want our staff to be taken care of. What does school closure mean to staff?

**Monday March 16 all staff are to report to their sites, this includes the CRC.** The district is working with union leaders to discuss alternate work assignments, training options, and what this closure looks like for your position.

- **School-based staff:** Friday, March 13 is critical for our students. It will be an important day to set a good tone for the students as they will be leaving you for over a month. In addition, Monday will be an important training day that is essential for work over the next several weeks.
- **Classified staff:** The district is pursuing all options to be flexible within the law to keep you working and keep you getting paid. Please do show up to work on Monday, you will be paid for that day, and you will receive more information about your specific job and work options soon.

We appreciate your understanding while further details are worked through with union leaders today.

**What can you do to help in the next day or two?** If you work in a classroom, please leave your classrooms neat, orderly, and custodial-friendly. It would help our custodial staff in their ongoing cleaning. And most importantly, if you work directly with students, reassure them as this is a scary, uncertain time. Let them know they are cared about and we want to help them get what they need in the next several months.

Attached is the letter going out to families later today, which gives a little more information about what to expect and is great information for you as well. There will be an additional communication to families tomorrow.

Again, thank you for all you do. Take care of yourself.

Be well,

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